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Dear Councillor

NOTICE OF ARRANGEMENTS MADE BY THE LEADER OF THE COUNCIL FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS

Please find attached details of a decision taken by the Leader of the Council to amend the Scheme of Officer Delegations in order to allow the Head of Regeneration and Development to exercise the powers and functions of the Council in relation to Neighbourhood Development Plans.

Yours sincerely

A handwritten signature in black ink that reads 'Kate Breezy - Smith'. The signature is written in a cursive style.

Democratic Support Officer

ENCL

1 **AMENDMENT TO SCHEME OF OFFICER DELEGATIONS - NEIGHBOURHOOD DEVELOPMENT PLANS** (Pages 2 - 3)